

Proposal for a Sub-Study or Publication

Complete this form to apply to the Data Governance Committee of the National Placement Evaluation Centre (NPEC) for permission to access or use data collected by the NPEC.

The application may be a brief Expression of Interest (Eoi) or a full proposal. An Eoi is appropriate if you wish to establish whether your research area is of general interest to the NPEC or whether the work has already been approved for other researchers.

Proposals should be consistent with the objectives of the NPEC which are to monitor and report student evaluations of clinical placement to enhance the educational quality of nursing and midwifery student clinical learning experiences.

When completed, this proposal should be emailed to director@npec.com.au

Applicant Investigator:

Name:

Title:

Institution:

Address:

Phone number:

Email address:

Project title/s:

If you are applying for more than one project (e.g. a number of related publications), please number each one and provide a title for each.

Is the proposed research a student project?

No ☐

Yes ☐

If you marked yes, please provide the following details:

Student name:

Supervisor name:

Course:

Institution/Organisation:

Who will be involved in the research project?

If you are the 'Applicant' and **NOT** a Study Principal Investigator, you will need to discuss your proposal with at least one of the NPEC Directors and gain their approval/signature below.

I have discussed this project with the following approvals:

Applicant name:

Signature:

Date:

Principal investigator name:

Signature

Date:

ALL APPLICANTS: List all collaborators and their role in this project. Include NPEC investigators, student, supervisors (if applicable), research and/or technical staff. Include title, name, role and email address.

Title name	Role	Email address

Project details

I this proposed research project a publication OR a study?

Publication only ☐

A study/publication ☐

Is this application an Expression of Interest (EOI) or a full proposal?

Expression of Interest ☐

Full proposal ☐

What is the project's aim/hypothesis/research problem?

Will the proposed project require any resources to be supplied by the NPEC?

(e.g. epidemiological advice, statistical assistance, access to facilities, funding for travel). If so, please detail the level of resources required.

Does the proposed research problem require funding?

If so, is funding already available? How do propose to obtain funding?

What is the research methodology for the proposed project?

Please provide sufficient detail for the NPEC to make an informed assessment. This is likely to be approximately 1-2 pages for a full proposal and 1-2 paragraphs for an EOI.

All applications must include why the research question is important; (e.g. reasons why NPEC participants are the most appropriate subjects for your study) and a definition of the sample group you will use (in terms of NPEC data).

Sub-studies must include your study protocol and an outline of anticipated publications.

Publications must include an outline of the methods you will use and complete the attached Data Request Form indicating the study population, data format and variables required.

What are your expected research outcomes?

E.g. thesis, journal article/s - include target journal/s

What is the timeline for this project?

Task	Start date	End date

If ethical approval is required, please confirm that you will apply to the relevant authority.

I confirm that I will obtain ethical approval as required and will not commence the project until this is received. Certification of approval will be supplied to the NPEC.

Name (principal Investigator):

Signature:

Date:

Data Request Form

1. Study population

2. Data format (select from options below):

Data: ☐ Numeric ☐ Formatted ☐
 File: ☐ Excel ☐ SPSS ☐ STATA ☐ SAS ☐
 Variables: Names ☐ Labels ☐

3. Variables required

Start date for data set requested:

End date for data set requested:

All variables ☐

Nursing data ☐

Midwifery data ☐

Quantitative data ☐

Qualitative data ☐

Specific search terms included below:

Question	✓
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I confirm that:

- all details on this form and project details are correct
- data use, management and storage of the provided data files will be conducted accordance with the relevant ethical approvals (NB: If not using the NPEC exemption ethical approval you will need the approved institutional ethical approval documents with this form).
- I will reference and acknowledge the NPEC work in any published or presented works.
- I will email project changes or updates affecting the data access request.

Applicant name:

Applicant signature:

Date:

Principal Investigator:

Signature:

Date: