



**PROPOSAL FOR A SUB-STUDY OR PUBLICATION**

Complete this form to apply to the Data Governance Committee of the National Placement Evaluation Centre (NPEC) for permission to access or use data collected by the NPEC.

The application may be a brief Expression of Interest (Eoi) or a full proposal. An Eoi is appropriate if you wish to establish whether your research area is of general interest to the NPEC or whether the work has already been approved for other researchers.

Proposals should be consistent with the objectives of the NPEC which are to monitor and report student evaluations of clinical placement to enhance the educational quality of nursing and midwifery student clinical learning experiences.

When completed, this proposal should be emailed to [director@npec.com.au](mailto:director@npec.com.au)

***Applicant Investigator***

**Name:**

**Title:**

**Institution:**

**Address:**

**Phone number:**

**Email address:**

***Project title(s)***

*If you are applying for more than one project (such as a number of related publications) please number them and provide a title for each.*

***Is the proposed research a student project? (mark with an X)***

No

Yes

If so, please provide:

**Student's Name:**

**Supervisor's Name:**

**Course:**

**Institution**



**Who will be involved in the research project?**

If you are the 'Applicant' and NOT a Study Principal Investigator, you will need to discuss your proposal with at least one of the NPEC Directors and gain their approval/signature below.

I have discussed this project with the following approvals.

Applicant	Principal investigator:
Name:	
Signature:	
Date:	

ALL APPLICANTS: List all collaborators and their role in this project. Include NPEC investigators, student, supervisors (if applicable), research and/or technical staff.

Title and Name	Role	Email*

**PROJECT DETAILS**

**Is this proposed research project a publication OR a study? (mark with an X)**

Publication only
  A study/publication

**Is this application an EoI OR a Full Proposal (mark with an X)**

Expression of Interest
  Full Proposal

**What is the project's aim/hypothesis/research problem?**

**Will the proposed project require any resources to be supplied by the NPEC?**

*(E.g. epidemiological advice, statistical assistance, access to facilities, funding for travel). If so, detail the level of resources needed.*

**Does the proposed research project require funding? If so, is funding already available? Or, how do you propose to obtain funding?**

**What is the research methodology for the proposed project?**

Please provide sufficient detail for the NPEC to make an informed assessment. This is likely to be approximately 1-2 pages for a full proposal and 1-2 paragraphs for an EoI.

**ALL APPLICATIONS**

Include why the research question is important; reasons why NPEC participants are the most appropriate subjects for your study; and a definition of the sample group you will use (in terms of NPEC data).

**SUB-STUDIES**

Include your study protocol and an outline of anticipated publications.

**PUBLICATIONS**

Include an outline of the methods you will use and complete the attached Data Request Form indicating the study population, data format and variables required.

**What are your expected research outcomes?**

*E.g. thesis, journal article(s) - include target journal(s)*

**What is the timeline for the project?**

Task	Start date	Finish date

***If ethical approval is required, please confirm that you will apply to the relevant authority.***

***I confirm that I will obtain ethical approval as required and will not commence the project until this is received. Certification of approval will be supplied to the NPEC***

Name (Principal Investigator)	Signature	Date

# Data Request Form

## 1. Study Population

## 2. Data Format

Select (✓)

Data      Numeric:       Formatted:

File      Excel:       SPSS:       STATA:       SAS:

Variables      Names:       Labels:

## 3. Variables Required

Start date for data set requested: [insert month/year]

Finish date for data set requested: [insert month/year]

- All variables
- Nursing data
- Midwifery data
- Quantitative data
- Qualitative data

Specific search terms included below

Question	(✓)


**I confirm that:**

- all details on this form and project details are correct
- data use, management and storage of the provided data files will be conducted in accordance with the relevant ethical approvals (NB: If not using the NPEC exemption ethical approval you will need the approved institutional ethical approval documents with this form).
- I will reference and acknowledge the NPEC work in any published or presented works.
- I will email project changes or updates affecting the data access request.

**Applicant**

**Principal investigator:**

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**Name:**

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**Signature:**

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**Date:**

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